



Our client is a leading global manufacturing group. An excellent opportunity exists to join the group's Shared Services as a

CREDIT COLLECTOR
(with fluent Dutch and English)

KEY RESPONSIBILITIES

- Managing a portfolio of customers to maximize cash collection
- Conduct pre collection call as well as follow outstanding balance
- Ensuring overdue invoices are collected with minimal delay
- Collection is performed via phone and emails
- Follow incoming payments and provide Accounts Receivables sufficient information for cash application
- Handle held orders
- Administrational duties include record keeping, archiving, reporting
- Resolving customer queries
- Liaise with Location/Sales contacts to resolve commercial discrepancy and or credit problems
- Help to promote a culture of continuous improvement
- Escalating problems to Credit Manager
- Assure compliance to the Company's control objectives

REQUIREMENTS

- Background in financial principles normally acquired through formal secondary level of education or work experience in similar positions for minimum 2 years
- Tertiary level education in Accounting, Finance, Economics or Trade
- Understanding financial impact of payment delays
- Languages: fluency in English and in Italian or in Dutch
- Good computer and typing skills. Administrative skills
- Ability to work independently, set own priorities and organize the daily work in the most efficient manner
- Analytical thinking and good problem-solving skills are required

THE COMPANY OFFERS

- Excellent remuneration package (13th of the month salary payments, supplementary benefits, and annual bonus)
- Flexible hours, friendly environment with a lot of company sponsored social activity



- Above average reimbursements if you commute by car
- Global exposure in your job, yet situated in family-like surrounding

PLACE OF WORK

Székesfehérvár

If you are interested in this position, please send your cv's in Hungarian, in English and in Dutch to the following e-mail address, indicating the name of the position: **Credit Collector, Székesfehérvár**

Elérhetőségi adatok

IMPC Personnel Hungária Kft.

Kapcsolattartó: Sárkány Zita

E-mail: 00310@impc.hrszoftver.hu

Mobil: +36-30-864-5000

Telefon: +36-22-500-240

Fax: +36-22-500-241

Web: www.impc.hu

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